

INFORMATION AVAILABLE FROM LANCHESTER PARISH COUNCIL UNDER THE MODEL PUBLICATION SCHEME		
<u>INFORMATION TO BE PUBLISHED</u>	<u>HOW THE INFORMATION CAN BE OBTAINED</u>	<u>COST</u>
CLASS 1 – WHO WE ARE AND WHAT WE DO		
Who’s who on the council & its committees	Hard copy/website/Information Board	0
Contact details for Parish Clerk and Council members	Hard copy/website/ Information Board	0
Staffing structure	Hard copy/website	0
CLASS 2 – WHAT WE SPEND AND HOW WE SPEND IT		
Projected and actual income and expenditure	Hard copy	0
Annual return form and report by auditor	Hard copy	0
Finalised budget	Hard copy	0
Precept	Hard copy	0
Financial standing orders and regulations	Hard copy	0
Grants given and received	Hard copy	0
List of current contracts awarded and value of contract	Hard copy	0
Members allowances and expenses	Hard copy	0
CLASS 3 – WHAT OUR PRIORITIES ARE AND HOW WE ARE DOING		
Parish Plan	Hard copy/website	0
Annual report	Hard copy/website	0
Quality Status	Hard copy	0
Village Design Statement	Hard copy/website	0
Locality Map	Hard copy/website	0
CLASS 4 – HOW WE MAKE DECISIONS		
Timetable of meetings	Hard copy/website	0
Agendas of meetings	Hard copy	0
Minutes of meetings	Hard copy/website	0
Reports presented to council meetings	Hard copy	0
Responses to consultation papers	Hard copy	0
Responses to planning applications	Hard copy	0
CLASS 5 – POLICIES AND PROCEDURES		
Procedural standing orders	Hard copy	0
Code of conduct	Hard copy	0
Internal Policies relating to the delivery of services	Hard copy	0

Equality & Diversity policy	Hard copy/website	0
Health & Safety policy	Hard copy/website	0
Safeguarding Children & Vulnerable Adults policy	Hard copy/website	0
Complaints procedures	Hard copy/website	0
CLASS 6 – LISTS AND REGISTERS		
Assets register	Hard copy	0
Register of member’s interests	Hard copy/website	0
CLASS 7 – THE SERVICES WE OFFER		
Allotments	Hard copy	0
Parks, playing fields and recreational facilities	Hard copy	0
Seating	Hard copy	0
Bus shelters	Hard copy	0
Litter Bins	Hard Copy	0